



# Shahir Annabhau Sathé Mahavidyalaya

Arts & Science  
Mukhed Dist.Nanded – 431715 (M.S.)  
IQAC CELL

NAAC ACCREDITED C++ GRADE  
E-mail – sascmkd@gmail.com

**Shri.Avinash M. Ghate** B.E. (Mech.)  
President  
Ex.MLA Mukhed - Degloor

**Dr.Manohar Totare** (M.A.,NET,SET,PH.D.)  
I/C Principal  
drmanohartotare@gmail.com

Ref.No. SASM/2019-20/

Date : / /202



IQAC Report 2023-24

## Meeting-1<sup>st</sup>

Minutes and Report of the Meeting held on 24<sup>th</sup> Aug, 2023

### Notice

02/08/2022

All the IQAC members are hereby informed that there is meeting going to be conducted at 10:30 p.m. on 24/08/2022 in the IQAC.

IQAC Coordinator

Principal

### Agenda

1. Discuss Academic Planning and Calendar
2. Discuss regarding the preparation of AQAR 2023-24
3. Preparation of College committees
4. Assign NAAC work to various criterion wise committees.
5. Conduct FDP and IPR
6. Add more Certificate courses
7. Discuss other things with the permission of chairman.

### Minutes of Meeting

Task	Minutes
Felicitation of the President	10:30 AM - 10:32 AM
Presentation of Minutes of last meeting by Coordinator	10:32 AM - 10:37 AM
Discussion over various Agenda of meeting	10:37 AM – 10:40 AM
-Emergency Topics with the permission of President	10:40 AM – 10:50 AM
Vote of Thanks	10:50 AM - 10:55 AM

Present Members for Meeting: The meeting of IQAC is arranged on 24/08/2023 under the President Dr. M.J. Totare, Principal and Chairman of IQAC. Following members are called for the meeting:

Following Members were present for the meeting

SR. NO.	NAME	DESIGNATION
1	Dr. M. J. Totare	(President )
2	Dr. Kalyankar S.B.	(Co-ordinator)
3	Shri. Doibale S. S.	(Head Dept. of Mathematics)
4	Dr. G. R. Reddy	(Head Dept. of English)
5	Dr. Dhavale S. S.	(Head Dept. of Botany)
6	Dr. Mukhedkar S. S.	(Head Dept of Chemistry)
7	Dr. Kalepwar Y. D.	(Director, Physical Education)
8	Shri. Ghodke M. B.	(OS)
9	Dr. Andhare A. V.	Invitee
10	Shri. Ghate A. M.	(Institution Representative, PSSSM, Mukhed )
11	Mr. Rathod Ramdas Raju	Alumni representative
12.	Mr. Rindakwale Ashish Balaji	Alumni representative
13	Mr. Karkhelwar Gangadhar	Parents and community representative
14	Mr.Ghate G.K.	Industrialist
15	Miss. Karkhelwar Arti	Students representative
16	Mr.Chavan G.C.	(Educationalist)
17	Dr.Shrirame R.G.	External Expert



**Summary of the Discussion in Meeting:**

1. Prepare academic calendar and Academic Planning
2. To prepare AQAR for NAAC cycle-2 .
3. Distribution of NAAC work to various committees.
4. Fill PBAS forms of staff
5. Add more certificate courses
6. Conduct Programme on IPR and Human Rights

**Action Taken Report:**

Sr. No	Plan	Action Taken
1	Prepare academic calendar and academic planning	Prepared
2	Prepare AQAR for NAAC cycle-2 .	In Process
4	Fill PBAS forms of staff	Filled
5	Conduct FDP and IPR, Human Rights	Discussed
6	Add more certificate courses	Discussed
6	Distribution of NAAC work to various committees.	Distributed

Date:

Time:

IAQC

President  
*[Signature]*  
Principal  
Shahir Annabhau Satho  
Mahavidyalaya, Mukhed  
Tal. Mukhed Dist. Nanded



# Shahir Annabhau Sathe Mahavidyalaya

Arts & Science  
Mukhed Dist.Nanded – 431715 (M.S.)  
IQAC CELL

NAAC ACCREDITED C++ GRADE  
E-mail – sascmkd@gmail.com

**Shri.Avinash M. Ghate** B.E. (Mech.)  
President  
Ex.MLA Mukhed - Degloor

**Dr.Manohar Totare** (M.A.,NET,SET,Ph.D.)  
I/C Principal  
drmanohartotare@gmail.com

Ref.No. SASM/2019-20/

Date : / /202



## Meeting 2<sup>nd</sup>

Minutes and Report of the Meeting held on 21<sup>st</sup> December 2023

### NOTICE

12 /12/2023

All the Faculty members of IQAC are hereby informed that there is meeting regarding to preparation 'NACC Cycle-02' at 03:00 p.m. on 21<sup>st</sup> December 2023 in the IQAC cell.

IQAC Coordinator

Principal

### Agenda of the Meeting:

1. Conduct parents meet
2. Organize training courses for staff.
3. Discuss on examination schedule
4. Purchase of office software
5. Add more certificate courses in next academic year.
6. Discuss other topics with the permission of chairman
7. To start the process of alumni registration.

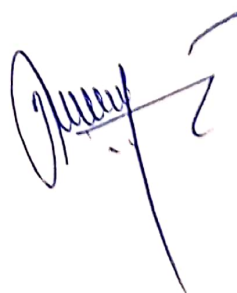
### Minutes of Meeting

Task	Minutes
Felicitation of the President	03:00PM - 03:02PM
Presentation of Minutes of last meeting by Coordinator	03:02 PM- 03:10 PM
Discussion over various Agenda of meeting	03:10 PM – 04:00 PM
-Emergency Topics with the permission of President	04:00 PM – 04:10 PM
Vote of Thanks	04:10 PM - 04:15 PM

**Present Members for Meeting:** The meeting of IQAC is arranged on 21<sup>st</sup> December 2023 under the President Dr. M.J. Totare, Principal and Chairman of IQAC. Following members are called for the meeting:

**Following Members were present for the meeting**

SR. NO.	NAME	DESIGNATION
1	Dr. M. J. Totare	(President )
2	Dr. Kalyankar S.B.	(Co-ordinator)
3	Shri. Doibale S. S.	(Head Dept. of Mathematics)
4	Dr. G. R. Reddy	(Head Dept. of English)
5	Dr. Dhavale S. S.	(Head Dept. of Botany)
6	Dr. Mukhedkar S. S.	(Head Dept of Chemistry)
7	Dr. Kalepwar Y. D.	(Director, Physical Education)
8	Shri. Ghodke M. B.	(OS)
9	Dr. Andhare A. V.	Invitee
10	Shri. Ghate A. M.	(Institution Representative, PSSSM, Mukhed )
11	Mr. Rathod Ramdas Raju	Alumni representative
12.	Mr. Rindakwale Ashish Balaji	Alumni representative
13	Mr. Karkhelwar Gangadhar	Parents and community representative
14	Mr.Ghate G.K.	Industrialist
15	Miss. Karkhelwar Arti	Students representative
16	Mr.Chavan G.C.	(Educationalist)
17	Dr.Shrirame R.G.	External Expert



- **Summarizing Points Discussed in the meeting:**
  - 1] Interaction with faculty regarding NAAC.
  - 2] Organize Training course for staff
  - 3] Date of Meeting with parents must conveyed.
  - 4] Contact with Alumni & start the process of registration
  - 5] Discussion on strengthen departments

**Action Taken Report:**

Sr. No	Plan	Action Taken
01	Conduct parents meet with the parents.	Conducted Parents' meet and suggestions are taken in the form of feedback.
02	Training courses for teaching and teaching staff.	conducted
03	Preparation of Criterion wise report of AQAR 2023-24	In Process.
04	Organize training course for staff	Conducted
05	Start the process of Alumni registration	File Submitted
06	Discussion on strengthen departments	Discussed

**Date:**

**Time:**

**IAQC**

**President**

**Principal**

**Shahir Annabhau Satho**  
Mahavidyalaya, Mukhed  
Tq. Mukhed Dist. Nanded

